

ADMINISTRATIVE INTERNSHIP
with possibility of full-time permanent employment

DXT Commodities is looking for young graduates in Business Administration and Economics with an excellent knowledge of English (level C1) to perform the following tasks:

- Assure accurate deal capture through daily control and reconciliation of trades;
- Actively manage and negotiate contracts related to commodity trades with Legal&Credit depts;
- Preparation of documentation for compliance purposes;
- Preparation of documentation for licenses and registration purposes;
- Responding to various ad-hoc information requests by other functions of the Company.

Professional requirements:

- A Masters or Bachelor's degree in Business Administration and Economics with excellent grades
- Native Italian language
- English proficiency
- Previous work experience appreciated but not required
- Proficiency knowledge of Microsoft Office (especially excel)

Personal requirements:

- Highly motivated and precise person who is eager to learn new things
- Pro-active and reliable person who has the ability to work under pressure
- Person with multi-tasking ability
- Person that is able to work both autonomously and within a team

Offer:

- Internship with paid accommodation in Lugano
- Possibility of full-time permanent employment
- International and challenging working environment
- One of the fastest growing and changing markets

Please send your updated CV together with a cover letter to:
hr.admin@DXTcommodities.com